Murshidabad Zilla Parishad

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NOTICE INVITING e-TENDER

NO.57/2020-21(2nd Call)

Name of Schemes: Given below

On behalf of the Executive Officer, Murshidabad Zilla Parishad, the Addl. Executive Officer, Murshidabad Zilla Parishad invites **item rate(including all TAXES)**though e-Tender in **TWO BID SYSTEM** for the work below, from reliable, resourceful, bona-fide and experienced firms / companies / contractors / Suppliers /Engineering Co-operatives having requisite financial capability and adequate relevant work experience. The details of the work are given below:

	Name of the work	Class of supplier	Estimated Cost (Rs.)	Earnest Money (Rs.)	Tender fees (Rs.)	Period of supply & installation (days)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	**Supply, installation testing & Commissioning of 415V,240 KV Diesel Generator set at filature compound(4th SFC). specification of which given below.**	Participants should have minimum 01(one) year valid certification from the manufacturers must be submitted.	……	40,000.00	2000.00	30

Specification Details

a) Engine Make : Cummins/Volvo penta Catterpiller/EQ
b) Alternator Make : Stamford/Leroy Somer/EQ
c) Power Rating KVA/KW : 250/200
d) No of phases : 3
e) Output Voltage and Frequency(V and Hz) : 415 V, 50Hz
f) Power Factor : 0.8 (lagging)
g) RPM : 1500
h) Charge air cooled No. of cylinders : 6
i) Inline fuel system with AI class electronic governing. Prime rating engine with capable to run 10% over load every 12 hrs of running.
j) Engine and alternator to be microprocessor-based generator control system, manufactured and tested by same organization having Hospital grade silencer.
k)DG Canopy shall be 11 tank pre-treatment process and UV resistant power, 500 Hours/1 Year service interval.

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SCHEDULE OF IMPORTANT DATES

PARTICULAR	DATE & TIME
Date of Publication of E-NIT	**04/11/2020 at6.00 pm**
Document download start Date & Time	**04/11/2020 at6.00 pm**
Document download end Date & Time	**18/11/2020 at 6.00 pm**
Pre-bid Meeting (Date & Time)	**……/……/2020at … am/pm**
Bid submission start Date & Time	**04/11//2020 at 6.00 pm**
Last date & time of online submission of Technical Bid and Financial Bid.	**18/11/2020 at 6.00 pm**
Date & Time of opening of Technical Bid in the Office of the Executive Officer, Murshidabad Zilla Parishad	**23/11/2020 at 11.00 am**

TECHNICAL BID

Eligibility Criteria for Qualification of the bidders in the **Technical Bid :**
Participants should have minimum 01(one) year valid certification from manufacturers must be submitted.
Credential Certificate in the form of completion certificate issued by the Executive Engineer or equivalent or competent authority of a state / central government, State/ Central Government undertaking, Statutory / autonomous bodies constituted under the Central / State Statute, on the executed value of completed / running work will be taken as credential. Credential should be in the name & style of the intending bidder only. Completion certificate should mention the work order no. & date, Name of the work, work order amount, payment made, completion period & completed satisfactorily or not etc. Credentials documents of Gram Panchayat will be acceptable, if such certificates authenticated by the Executive Officer/Joint Executive Officer of the Panchayat Samity.
Turn over: Audited Balance Sheet shall have to be produced in support of the turn over claim for the last 3(three) consecutive Financial years.
NOTE: Original documents will be verified only in case of doubt and complaint

CREDENTIAL:

1. **CREDENTIAL/EXPERIENCE:** Intending bidders should produce credentials of completion of a 'similar nature of work during 5(five) years prior to the date of issue of the tender notice;
2. **NON STATUTORY DOCUMENTS:**
   a. Valid Trade License
   b. Income Tax return for the latest financial year
   c. GST Registration certificate
   d. Professional Tax Return for the latest financial year
   e. Audited Balance Sheets of last 3 Financial years
   f. Pan Card photo copy.
3. **OTHER DOCUMENTS:**
   a. Declaration in an affidavit that no litigation is pending against the Firm/company/contractor or not black listed
   b. Document to prove ownership / lease hold of plant & machinery as prescribed by the authority in the tender
   c. Power of Attorney if any
   d. Labour Cooperative Societies & Unemployed Engineers' Co-Operative Societies should submit proof of their registration, validity to participate in this tender and EMD exemption if allowed by the State.

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IMPORTANT: If the bidders do not upload these requisite documents in the e-tender portal, they will summarily be rejected during evaluation. If anyone found to be submitting false or manufactured credential, then the bidder may be black listed or prevented from participation.	
Earnest Money Deposit :	**Necessary Earnest Money and Tender Fees will be deposited by the bidder electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e–tendering portal [http://wbtenders.gov.in]. Intending Bidder will get the Beneficiary details from e–tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e–Proc Ref No.Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E–Procurement site**. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD. Bidders eligible for exemption of EMD as per Govt. rule may avail the same and necessary documents regarding the exemption of EMD must be uploaded in the EMD folder.
Bid Document	Bid Document is available in the e-Tendering portal of Govt. of West Bengal, **http://wbtenders.gov.in.** Bidders who have registered with National Informatics Centre (NIC) can participate in the tender. Interested bidders shall register with NIC in advance. Document requisition shall be done as per instruction given in the Information to Bidders (ITB).
Technical Bid Evaluation	The technical bid will be evaluated by the tender evaluation committee chaired by Addl. Executive Officer, Zilla Parishad. Original documents will have to be produced by the bidders as and when asked by the undersigned. Only the technically qualified bidders can advance for Financial bid.
Date and time of opening of Financial Bid submitted on line of only the technically qualified bidders	**____/____/2020 at 0.00 am/pm**
Financial Bid	Total Rate(including all TAXES) shall be quoted in the Financial Bid.
Validity of Bid	180 days
E-Tender registration and bidding	ONLINE BIDS: The bidders interested to submit the bid Online shall get registered and get a digital signature as per the procedure described below: • Agencies/Bidders who are interested in participating e-tenders are requested to contact the representatives of NIC for registration, computer setting and clarification on e-tendering. • Online Tenders can be submitted by logging in the e-Tendering portal of Govt. of West Bengal *i.e.* **http://wbtenders.gov.in** • ONLINE BID SUBMISSION: The Bidders are required to submit the Technical and Financial Bid documents ONLINE i.e. uploading of the documents complete in all respect by following the Online Bid submission procedure.

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Important Instructions	• Names of the technically qualified bidders as per the bid criteria after verification with original [in case of doubt and complaint]& evaluation will be displayed in the e-portal, this office notice board and official website by the tender evaluation committee. • The financial bid documents of the technically qualified bidders will only be opened. • List of Financial comparison chart of bidders will be published on the next day after opening. Executive Officer, Zilla Parishad Murshidabad reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reasons whatsoever. • All duties, taxes, royalties, cess, including 1% cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. • The intending bidders are requested to inspect the work site before quoting their rates. • Each Bidder shall submit maximum two Bids in each NIeT. A Bidder who submits more than two Bids as individual or Partner for one NIeT will cause the proposals with the Bidder's participation to be disqualified.

INFORMATION TO THE BIDDERS (ITB)

Download of Tender

Tender to be downloaded only from the e-Tendering portal of Govt. of West Bengal i.e. **http://wbtenders.gov.in** The tender will be submitted in two bid system *i.e.* **Technical bid & Financial bid** only through online mode.

Online Bid submission procedure

Registration of Contractor: Agencies/Bidders who are interested in participating shall have to get enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in.

Digital Signature certificate (DSC): Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) having Signing and Encryption certificate for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount or any service provide as may be allowed by the Finance Department, Govt. of West Bengal.

Tender Download: The contractor can search & download NIT & Tender Documents electronically from computer once he logs in to the e-Tendering portal **http://wbtenders.gov.in** using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

Submission of Tenders: Tenders are to be submitted through online to the stipulated website in two folders at a time, one in Technical Bid & the other in Financial Bid before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly **digitally signed**. The documents will get encrypted (transformed into non readable formats).

Submission of Earnest Money Deposit: The earnest money deposit has to be made and submitted following the clauses as mentioned in the bid document.

A. Technical Bid:

The Technical proposal should contain scanned copies of the following **(all in PDF file)** in **2 (two)** covers (folders),

Cover A-1 >Statutory Cover file Containing

NIT (Properly upload the same Digitally Signed).

Cover A-2 >Non- Statutory Cover (Mandatory Documents)

All the documents as given under **TECHNICAL BID**

Note: Failure of submission of any of the above mentioned documents (as applicable) i.e. statutory and non-statutory documents will render the tender liable to be rejected.

B. Financial Bid:

The financial proposal should contain the following documents in **one cover** (folder)**:**

The contractor shall quote the percentage rate (Offering percentage Above/Below/At par) through online mode only in the space marked for quoting rate in the Bill of Quantities (BOQ). Only downloaded copies of the above documents, digitally signed by the contractor are to be uploaded (Excel file).

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Payment:

Payment against the bill claim subjected to verification by the competent authority will be made on availability of fund.
EMD of the successful bidder shall be adjusted against the bill claim while making payments.
The Payment of RA as well as final bill for any work will be made according to the availability of fund and no financial claim in case of any delay in payment will be entertained. No bidder can hamper the progress of work by stating non-payment of bills or non-receipts of payment. The financial capabilities of the bidder are evaluated through his annual turnover and no bidder can cite the non-payment as a reason for delayed completion or slow progress of work. Authority may impose penalty for delay in completion of work.

Other Terms and conditions: -

1. The credentials submitted by the bidders shall invariably be verified from competent authority through formal/informal ways. If the bidders are found producing manufactured credentials, then appropriate action for black listing/prohibition of participation / criminal proceeding shall be initiated by the bid inviting authority.
2. Sub-contracting by the successful bidder will not be allowed. Tender Committee shall take appropriate action against the willful defaulter.
3. The Executive Officer reserves the right to terminate the contract by giving one-month notice to the agency in case if any deviation from the norms or any non-compliance.
4. The entire work shall be completed within the time frame given in the work order. Any deviation in work completion period will invite penalty of 1-5% on the value of pending work. The AEO Zilla Parishad is empowered to impose such penalty by obtaining a report from engineers.
5. Time extension on completion of work shall not be given in ordinary circumstances. AEO ZP is empowered to decide on time extension only after making proper assessment through a team of officials in an extraordinary circumstance like land dispute, natural calamity or similar situation.
6. AEO ZP shall moot a proposal for Black listing or prohibition of any contractors' participation in tenders of Zilla Parishad for a period of one year for blatant violation of tender norms or for vitiating tender process.
7. **Agreement**: Model agreement document shall be prepared by the bidder in consultation with the competent authority. The agreement will be signed only if the competent Authority has given the consent. The LOI and bid document shall become part of the agreement.
8. **Withdrawal of bid:** None of the bidder shall be allowed to withdraw the bid once submitted. If any bidder attempts to withdraw bid at any stage of the bidding process or decides to withdraw after issuance of work order, then the EMD shall be forfeited and process shall be initiated for either black listing the bidder or prohibiting participation in any tenders of Zilla Parishad for a period of one year.
9. Cancellation of any tender due to unavoidable circumstance will lead to a fresh tender which will be treated as 1st call only.

Any blacklisted organization/agency/supplier declared by the any programme implementing agency/office will not be allowed to participate in the tender process, within the period for which it has been blacklisted.

Addl. Executive Officer
Zilla Parishad, Murshidabad

Memo No. 4059/(18)/ZP **Dated:03/11/2020**

Copy of NIeT No. 57/2020-21 forwarded for information to:-

1. Sabhadhipati, Zilla Parishad, Murshidabad.
2. Sahakari Sabhadhipati Zilla Parishad, Murshidabad.
3. Karmadhakshya, Purta-Karya-O-Paribahan Sthayee Samity, Zilla Parishad, Murshidabad.

4-9. Member, Tender & Purchase Committee, Zilla Parishad, Murshidabad.

10-18. All Karmadhakshyas, Zilla Parishad, Murshidabad.

Addl. Executive Officer,
Zilla Parishad, Murshidabad

Murshidabad Zilla Parishad

Memo No 4059 /(17)/ZP **Dated:03/11/2020**

Copy of NIeT. 57/2020-21forwarded for information to:-

1. The District Magistrate, Murshidabad.
2. The Secretary, Zilla Parishad, Murshidabad.
4. Finance Controller & Chief Accounts Officer, Zilla Parishad, Murshidabad.
5. District Engineer, Zilla Parishad, Murshidabad with the request to evaluate the tender documents and place it before the Tender Selection Committee.
6. DIO/DIA, NIC, Murshidabad with a request to publish the notice in the District Website.
7. The Computer Assistant, Msd. Zilla Parishad with a request to upload & publish the Tender Documents in the Website (**http://wbtenders.gov.in)** of WB Govt. at **6.00 PM** of 04/11/**2020**

8-13. Assistant Engineer, Zilla Parishad, Murshidabad.

14-16. Sub-Assistant Engineer, Zilla Parishad, Murshidabad

17. Arindam Jourdar, DPFC , Zilla Parishad, Murshidabad

Addl. Executive Officer,
Zilla Parishad, Murshidabad

Memo No 4059/(44)/ZP **Dated:03/11/2020**

Copy of NIeT No.57/2020-21forwarded with a request to display in the Notice Board to:-

1-7. Executive Engineer, I&WD / PWD-I & II / PW(Roads)-I & II / P.W. Construction Board / CPWD-I, B.B.Zone, Murshidabad Divn.-I.

8-12. Sub-Divisional Officer, Sadar / Domkal / Lalbagh / Kandi / Jangipur, Murshidabad

13-39. Executive Officer, All Panchayat Samities of Murshidabad District.

40. Executive Engineer (WBSRDA), Zilla Parishad, Murshidabad.
41. Murshidabad District Builder's Association, Foujdari Court Compound, P.O. Berhampore. Msd.
42. Murshidabad District Allied Contractors Association, N.H.-34, P.O. Berhampore, Murshidabad.
43. Murshidabad District Labour Co-Op. Association., Berhampore Lodge, Laldighi, P.O. Berhampore.
44. Murshidabad District Engineer's Co-Op. Association., Near Girl's College, P.O. Berhampore.

Addl. Executive Officer,
Zilla Parishad, Murshidabad

Memo No. 4059/3(4)/ZP **Dated:03/11/2020**

Copy forwarded for information to:-

1. Principal Secretary to the Govt. of West Bengal, Deptt. of Panchayats and Rural Development, P&RD Deptt., Joint Administrative Building, Block HC-7, Sector-III, Salt Lake, Kolkata- 106.
2. Directorate of Information & Public Relations, Block-I, Top Floor, Writers' Buildings, Kolkata -1.
3. District Information & Cultural Officer, Murshidabad.
4. Assistant Labour Commissioner, 120, B.B. Sen Road, Berhampore, Murshidabad.

Addl. Executive Officer
Zilla Parishad, Murshidabad

Murshidabad Zilla Parishad